

**ARMY PUBLIC SCHOOL, AMRITSAR (PO KHASA)**

**Ph : 09463505599**

**APPLICATION FORM FOR  
NON-TEACHING/ADM STAFF (FIXED TERM)**

**POST APPLIED FOR : \_\_\_\_\_**

Please paste  
recent  
passport size  
colour  
photograph  
Do not staple

1. **PERSONAL DATA :**

(a) Name in full (Block letters) :-----

(b) Son/Daughter/wife of :-----

(c) Date of Birth :-----

(d) Nationality :-----

(e) Religion :-----

(f) State :-----

(g) Address :-----  
-----

(h) Contact Details :-

Landline No(with STD Code) -----

Mob No -----

Email ID -----

2. **PRESENT /PREVIOUS OCCUPATION:**

(a) Designation of Post :-----

(b) Name and Address of Institution/Organization :-----

(c) Designation of Superior In Charge :-----

(d) Contact No of Superior (for verification if needed) :-----

(e) Notice Period Required :-----

(f) Last Salary Drawn :-----

3. **Personal Details.**

(a) Marital status :-----

(b) Name & Occupation of Father/Spouse : -----

(c) No of Children with age and sex (i) -----

(ii) -----

4. **EDUCATIONAL RECORDS : School, College Or University**

Give details of all exams starting from matriculation onwards (you may att a separate sheet if necessary) :

Examination	Name of Board/University	Year of Passing	Subjects taken	Percentage (%age)

5. Languages you can read write and speak fluently.

(a) (b) (c)

6. Any books/articles written? Give details : -----

7. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Name of Organisation/Institute	Appointment	Period		No of Years
		From	To	

8. **APTITUDE:**

(a) Interest in Cultural activities/Games :-----.

(b) Hobbies :-----

9. **Health.** Medical, Disability/Specific Ailment (if any) :-----

10. Specify Achievements in Sports : -----

11. **Computer Knowledge**(Separate sheet can be att.)

(a) Have you done any degree/diploma in computer? Give details: -----  
-----

(b) Any experience on Hardware or Networking? Give details : -----  
-----

(c) Do you know basic computer (Knowledge of MS Office, MS Excel, MS Power Point) : -----.

(d) Basic Knowledge of accountancy : -----.

12. **Other Activities**

- (a) Membership and office in professional Association : -----  
 (b) Please indicate personal characteristics, interests and aspirations you have, which will be valuable to this institution :

## 13. Give names of two references (Not related to the applicant)

- |                   |                   |
|-------------------|-------------------|
| (a) Name :        | (b) Name :        |
| Address :         | Address :         |
| Mobile No : ----- | Mobile No : ----- |

**Agreement:**

14. If appointed:-  
 (a) I agree to abide by the AWES Rules and Regulations for Army Public Schools  
 (b) I undertake to serve the school till the end of the Academic session.  
 (c) I solemnly state that all the above particulars/statements are true to the best of my knowledge and belief.

Date .....

.....

(Signature of applicant)

**INSTRUCTIONS TO CANDIDATES**

- Please download and print the Application Form from this school web site [www.armyschoolsr.org.in](http://www.armyschoolsr.org.in)
- All details at Ser 1 (Personal data) are mandatory. Fill up in Block letters.
- Paste one recent colour passport size photograph on the form and attach one additional photograph.
- Send either by post or by hand (Put the application form in the Drop Box placed in the school lobby). No application will be accepted via e-mail.
- Application without copies of self attested certificates – educational qualifications, experience will not be considered.
- Last date for receipt of application at Army Public School, PO – Khasa, Amritsar-143107 : **28 Feb 2026 upto 1400 hrs.**
- Send DD for Rs 250/- (non refundable fee) in favour of Army Public School Amritsar payable at Amritsar along with application form.