

Directorate of Social Security and Women & Child Development Department, Punjab.

Application are invited for Empanelment of Translators, Interpreters/ Sign Language Interpreters, Special educators, under the Juvenile Justice Act, 2015.

Essential qualifications, selection criteria and application format are given at Department's Website: sswcd.punjab.gov.in Application should be sent only in the prescribed format with all the supporting documents.

Interested candidates can send their applications through registered post at Office of Director Social Security and Women & Child Development, Punjab, SCO No 102-103 Sector-34 A, behind Piccadily Mall Chandigarh, 160022 by 26.08.2025 by 5:00PM.

Applications received after due date will not be accepted.

Date: 26.07.2025

Sd/-

Place : Chandigarh

Director-cum-Member Secretary

Eligibility Criteria

Sr.no	Name of Post	Proposed Qualification/Experience
1	Translators	<p>1) Master's degree from a recognized university or equivalent in Punjabi or English with English or Punjabi as a compulsory or elective subject or as a medium of examination at the degree level</p> <p style="text-align: center;">or</p> <p>2) Recognized Diploma or Certificate course in translation from Punjabi to English & vice versa or two years' experience of translation work from Punjabi to English and vice-versa in Central or State government offices, including Government of India undertaking</p>
2	Interpreters/ Sign Language Interpreters	<p>i. Indian Sign Language Course at Level-C/Diploma in Indian Sign Language Interpretation (DISLI)</p> <p>ii. Registration with Rehabilitation Council of India</p> <p style="text-align: center;"><u>Desirable</u></p> <p>One Year experience in Sign Language Interpretation</p>
3	Special Educators	<p>i. Graduation from a recognized University with at least 50% marks in aggregate</p> <p>ii. Bachelor of Education Degree (Special Education) recognized by RCI with at least 50% marks in aggregate and valid registration with RCI</p> <p style="text-align: center;">OR</p> <p>i. Graduation from a recognized university with at least 50% marks in aggregate.</p> <p>ii. Bachelor of Education Degree with two year Diploma (Special Education) or its equivalent recognized by RCI with at least 50% marks in aggregate and valid registration with RCI</p> <p style="text-align: center;">OR</p> <p>i. Graduation from a recognized university with at least 50% marks in aggregate</p> <p>ii. Bachelor of Education Degree with Post Graduate Professional Diploma (Special Education) or its equivalent recognized by RCI with at least 50% marks in aggregate and valid registration with RCI</p>

Application Form

Applied for the post: ☐ Translator ☐ Interpreter ☐ Special Educator **(Please Tick)**

1. Full Name: _____

2. Date of Birth: _____

3. Gender: ☐ Male ☐ Female ☐ Other

4. Contact Number: _____

5. Email Address: _____

6. Residential Address: _____

7. Correspondence Address:_____

8. RCI Registration (if applicable):_____

9. Language Proficiency (Read, Write, Speak)_____

10. Educational Qualifications

Sr.no	Course/ Degree	Institution/Board/ University	Year of Passing	Subjects	Total Marks	Obtained Marks	Percentage/ Grade

11. Experience

Sr.no	Organization/ Institution	Designation	Nature of Work	From	To	Total Experience in years

12. Declaration

I hereby declare that the information provided above is true to the best of my knowledge. I understand that any false information may lead to cancellation of my candidature.

Signature:_____

Date: _____